



## **Hawke's Bay Business Awards 2024- Before Starting Your Entry**

- When filling out your online submission please be very clear, strong and concise using facts and statistics to illustrate your narrative.
- Tables, figures and graphs are encouraged and can be uploaded as supporting documents under each segment in the online application.
- Each section of your submission should be within the specified text limit of 300 words; however, charts and graphs are permitted in addition to this limit and can be uploaded to support your application.
- Any supporting information that you may choose to include with your submissions such as brochures, photographs, video clips, product samples and publicity material will be deleted after the awards process, please make sure you are submitting copies and not originals.
- Non-completion of any section in your entry will lessen the overall scoring potential of your submission and therefore the chances of making it through to be a finalist.
- The closing date for submissions is 4 pm – Friday, 9 August 2024 by submission online at [www.hbbusinessawards.nz](http://www.hbbusinessawards.nz).